

OVERNIGHT WEEKEND RELIEF MANAGER

Almost Home
118 William St. P.O. Box 2204
Kingston, ON
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Relief Manager

Rate: \$50 flat rate for each overnight shift (You may sleep on your shift)

We are seeking 2 people to take turns working overnight shifts (9:00pm-9:00am) every Friday and Saturday night. You will also be required to work the extra night on long weekends. We are looking for a couple of people who will work together to ensure these shifts are always covered.

The Almost Home Mission is to provide a place of comfort and respite for families whose children are receiving medical treatment in Kingston area hospitals.

Duties:

- Provide direct and indirect support to children, youth and their families
- Assist families in managing crisis situations
- Listen and be responsive to families needs
- Link families with community resources
- Work collaboratively with referral sources to assess eligibility criteria for potential guests
- Conduct intake interviews and orienting families to the house rules and policies
- Housekeeping duties
- Perform other duties as required

Almost Home is a charitable organization, operating in Kingston, that provides temporary accommodation to families whose children are receiving medical treatment in Kingston area hospitals. Families are asked to pay a fee of \$10.00 per night but no family is ever turned away due to an inability to pay.

Many families must travel a distance to receive treatment at Kingston-area hospitals for their ill or injured child. When a child is receiving treatment, the healing process can only be improved when a child is surrounded by the love and support of their family. At Almost Home, we understand this and we strive to enable families to stay together during these difficult times and focus on getting better, together. We provide a comfortable and caring environment – a temporary home-away-from-home – for families to get a much needed break from hospital surroundings.

Almost Home was incorporated in January 1991 and has been operating in the Kingston community since November 1992. Over 4,800 families have stayed or made use of Almost Home because they have a sick child receiving treatment at one of the hospitals.